

# **DEER RIDGE HOME IMPROVEMENT APPLICATION**

Rev. Sept. 2005

- Attention -

To ensure timely approval, completed applications (including accompanying neighbor signatures) must be submitted at least thirty (30) days <u>prior to proposed project start date</u>. Work performed before the Design Review Committee (DRC) investigative and approval process is subject to revision and / or disqualification.

Mail or fax to:

**Deer Ridge Homeowners' Association** c/o Common Interest Management Services 315 Diablo Road, Danville, CA 94526 Phone: 925-743-3080 Fax: 925-743-3084

Applicant information

Name:

Address:

Home Phone:

Work/Cell Phone:

#### *Type of Alteration or Improvement*

**Painting** - Painting approval is not required if colors are <u>not</u> being changed. Otherwise approval is required. Please include paint chips, swatches or other samples, and identify where they are to be used - main body, trim, accents, etc.) Please indicate paint brand and color name or number.

House body main color	
Trim	
Accents	
Other	
Non-painting - Check	
Arbors or overhangs	Greenhouse or sunroom
Deck or patio	House addition or remodeling
Doors - Garage or exterior	Landscaping
Driveway or parking pad	Retaining wall(s)
Fence - new or altered	Roofing – including gutters and downspouts
Fixed recreation equipment	Swimming pool, spa and/or solar panels
Gazebo, shed or other out-building	Walks or stairs (outside)
Other:	

**Project Detail**: Describe simple improvement projects here. List materials, colors and methods to be used. For larger or more complicated projects, please attach sketches, drawings, plans, specifications, bill of materials, etc.

Date Submitted:

**Proposed Start Date:** 

**Expected Completion Date:** 

For HOA/DRC/Mgmt Co use only -

Date received:

Approved by:

Approve date:

## DEER RIDGE HOME IMPROVEMENT APPLICATION Neighbor Notification and Concurrence

Deer Ridge Architectural Guidelines specify that the Design Review Committee (DRC) should consider comments from affected neighbors when reviewing a home improvement application. Please assist the DRC by having neighbors sign the concurrence below.

### How to determine which neighbors should sign:

Neighbors should be asked to concur if the improvement will be visible from anyplace on their property. This may include Deer Ridge homeowners on streets other than your own. Should you fail to obtain all of the appropriate signatures, your application may be delayed while the DRC contacts your neighbors.

### What will happen if a neighbor does not concur?

Neighbor concurrence is not absolutely required. In the event that neighbors do not concur, the DRC shall determine whether the neighbor objections are significant enough for the DRC to reject the application.

Neighbor Concurrence - Use a separate page if more signatures are required.

Address	Name	Signature